

Acquire Fees



Seller Fees

Standard fees

Sole agency	1% (0.84% + VAT)
Multiple agency	1.5% (1.25% + VAT)
Anti-money laundering process	Free of charge

Other Fees

Energy performance certificate	£85
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Tenant Fees

Standard fees

Administration fee includes:	£250 per tenancy
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Tenancy agreement fee: Contract negotiations and arranging the tenancy and agreement

Permitted occupant check fee: We must check every occupant over 18 has the legal right to rent in the UK

Deposit for a long let tenancy	Equivalent to six weeks' rent
Deposit for a short let tenancy	Equivalent to six weeks' rent

Other Fees

Change of occupancy within an existing tenancy	£110
Letter sent by Acquire regarding late or non-payment of rent	£25
Tenant reference request	£50 per person
Tenancy renewal (long lets only)	£150 per tenancy
End of tenancy inventory check-out organised by Acquire	£60

Landlord Fees

Standard fees

Lettings only includes:	8% (6.67% + VAT) of annual rent
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Find a tenant in line with landlord guidelines

Advise on preparation of the property for letting

Provide guidance on compliance and health & safety

Market the property and advertise on relevant portals

Carry out accompanied viewings

Collect and hold the deposit as stakeholder

Provide tenant with method of payment, remit rent as received

Prior to the end of tenancy, discuss renewal or termination

Renewals on 1 st 2 years'	5% (4.17% + VAT) of annual rent
Continuation period after renewals	5% (4.17% + VAT) of annual rent

Letting and property management includes: **12% (10% + VAT) of annual rent**

Same as lettings plus:

Arrange routine repairs and instruct approved contractors

Liaise with utility suppliers

Hold keys throughout tenancy

Retain a working fund and deal with day to day management

Approve supplier invoices

Test smoke & carbon monoxide alarms

Carry out a property visit at least once per year

Provide an emergency out of hours service

Deposit negotiations

Administration fee for long lets	Free of charge
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Administration fee for short lets	Free of charge
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Anti-money laundering process charge	Free of charge
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Other Fees

Inventory check-in	£110
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Gas safety certificate	£80
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Electrical safety certificate	£100
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Energy performance certificate	£80
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Deposit protection registration	£50
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Property inspections beyond the first (first included within lettings fee)	£60
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All fees unless otherwise stated are inclusive of VAT